

110

ASSAM LEGISLATIVE ASSEMBLY SECRETARIAT

Dispur:Guwahati-6  
\*\*\*\*\*

**Notice for inviting Request for Proposal**

No.LAN.117/2025/3276

Dated 10<sup>th</sup> July 2025

Assam Legislative Assembly hereby invites Proposals from reputed/ experienced firms for the purpose of Selection of an Agency for Concept, Design, Supply, Installation, Testing and commissioning of Immersive Projection Multimedia show and Façade Lighting including Operation and Maintenance (for 3 years) at New Assam Legislative Building in the Assam Legislative Assembly. The last date and time for submission of Proposal at the Nazarat Branch of Assam Legislative Assembly is 2<sup>nd</sup> August,2025 upto 12.00 Noon on and will be opened on the same day at 4.00 PM. The detailed RfP papers may be collected from the undersigned upto 1<sup>st</sup> August,2025 before 2:00 P.M. from the date of publication of the Tender by depositing Rs 5000.00 (Rupees five thousand ) only by demand draft /Cash in favour of Secretary, Assam Legislative Assembly, Dispur, Ghy-6.The RfP can also be downloaded from [www.assambidhansabha.org](http://www.assambidhansabha.org)

-SD-



(D.Pegu)  
Secretary,  
Assam Legislative Assembly  
Dispur, Ghy-6  
Dated 10<sup>th</sup> July 2025

No.LAN. 117/2025/3276(A)

Copy for information:

1. The Secretary to Speaker, Assam Legislative Assembly for kind appraisal of Hon'ble Speaker, Assam Legislative Assembly.
2. The OSD to Deputy Speaker, Assam Legislative Assembly for kind appraisal of Hon'ble Deputy Speaker, Assam Legislative Assembly.
3. Sri Pranjit Gayan , Sr. Financial Advisor, Assam Legislative Assembly, for kind information.
4. Sri P. Handique, OSD Joint Secretary(Nazarat), Assam Legislative Assembly, for kind information.
5. Sri Biswajit Sarma, IT Specialist, Assam Legislative Assembly, for kind information.
6. IT Cell for uploading this NIQ in the official website.
7. The Office Notice Board.

Handwritten signature and date: 10/7/25

Secretary,  
Assam Legislative Assembly  
Dispur, Ghy-6



सत्यमेव जयते

ASSAM LEGISLATIVE ASSEMBLY

Request For Proposal  
For

**“Selection of an Agency for Concept, Design, Supply, Installation, Testing and commissioning of Immersive Projection Multimedia show and Façade Lighting including Operation and Maintenance (for 3 years) at New Assam Legislative Building”**  
”

**ASSAM LEGISLATIVE ASSEMBLY**

**Dispur, Guwahati, Assam – 781006**

**Email-Id: [assembly.ala@assam.gov.in](mailto:assembly.ala@assam.gov.in)**

## Table of Contents

<b>Fact Sheet</b> .....	7
<b>1. REQUEST FOR PROPOSAL</b> .....	8
1.1 Structure of the RFP .....	8
1.2 Obtainability of RFP Document .....	8
<b>2. BACKGROUND INFORMATION</b> .....	8
<b>3. INSTRUCTIONS TO BIDDERS</b> .....	9
3.1 SUBMISSION PROCEDURE .....	9
3.2 NUMBER OF PROPOSALS .....	9
3.3 CONSORTIUM BIDS .....	9
3.4 SITE VISIT .....	10
3.5 PROPOSAL PREPARATION COST .....	10
3.6 RIGHT TO ACCEPT OR REJECT .....	10
3.7 CLARIFICATIONS .....	10
3.8 AMENDMENTS TO RFP .....	11
3.9 LANGUAGE .....	11
3.10 VALIDITY OF PROPOSAL .....	11
3.11 BID SECURITY .....	12
3.12 BIDDER'S RESPONSIBILITY .....	12
3.13 CONFLICT OF INTEREST .....	12
3.14 CORRESPONDENCE/ENQUIRY .....	13
3.15 FORMAT AND SIGNING OF PROPOSAL .....	13
3.16 MODIFICATION/SUBSTITUTION/WITHDRAWAL OF PROPOSAL .....	13
3.17 PROPOSAL DUE DATE .....	13
3.18 TEST OF RESPONSIVENESS .....	13
3.19 CONFIDENTIALITY .....	14
3.20 CLARIFICATIONS .....	14
3.21 PROPOSAL EVALUATION .....	14
3.22 DECLARATION OF SUCCESSFUL BIDDER .....	14

3.23	<b>NOTIFICATIONS</b>	14
3.24	<b>ALA'S RIGHT TO ACCEPT OR REJECT PROPOSAL</b>	14
3.25	<b>PERFORMANCE BANK GUARANTEE (PBG)</b>	15
4.	<b>CRITERIA FOR EVALUATION</b>	15
4.1	<b>Phase I: EVALUATION OF PRE-QUALIFICATION CRITERIA</b>	16
4.2	<b>TECHNCAL PRESENTATION</b>	16
4.3	<b>PHASE II – EVALUATION OF FINANCIAL BIDS</b>	18
4.4	<b>CLIENT'S RESPONSIBILITIES</b>	19
4.5	<b>NOTIFICATION OF AWARD</b>	19
4.6	<b>TERMINATION</b>	19
4.7	<b>ARBITRATION</b>	20
5.	<b>SCOPE OF WORK</b>	21
5.1	<b>Detailed Scope of Services</b>	21
5.2	<b>List of sites and assets</b>	22

## **DISCLAIMER**

- 1. While this Request for Proposal document ("RFP") has been prepared in good faith, neither ALA nor its employees or advisors make any representation or warranty, express or implied, or accept any responsibility or liability, whatsoever, in respect of any statements or omissions herein, or the accuracy, completeness or reliability of Information, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP, even if any loss or damage is caused by any act or omission on their part.**
- 2. This document is not transferable, and this RFP does not purport to contain all the information that each Bidder may require and accordingly is not intended to form the basis of any investment decision or any other decision to participate in the bidding process for the selection of the Successful Bidder for this Project. Each Bidder should conduct his own investigations and analysis and check the accuracy and completeness of the information in this document and obtain independent advice from appropriate sources**
- 3. Though adequate care has been taken while preparing this Bid Document, the Bidder shall satisfy himself that the document is complete in all respects. Intimation of any discrepancy shall be given to this office immediately.**
- 4. ALA may modify, amend, reject, or supplement this RFP document in accordance with norms and procedures and as per the requirement of the project. ALA reserves the right to waive any irregularity in the proposal (RFP) and ALA makes it clear that the RFP is not an offer/ Agreement.**
- 5. Neither ALA nor its employees shall be liable to any Bidder or any other person under any law including the law of Agreement, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise, or be incurred, or suffered, in connection with this RFP document, or any matter that may be deemed to form part of this RFP document, or the award of the Agreement, or any other information supplied by ALA or their employees or consultants or otherwise arising in any way from the selection process for the award of the Agreement for the Project..**
- 6. ALA is not bound to accept any or all the Proposals. ALA reserves the right to reject any or all the Proposals without assigning any reasons. No Bidder shall have any cause for action or claim against ALA or its officers, employees, successors, or assignees for rejection of his bid. The RFP submitted by the bidder will be the property of ALA.**

## Glossary

Abbreviation/ Terms	Details
<b>Authorized Signatory</b>	The bidder's representative/officer authorized to submit the bid on behalf of the firm through an authorization letter issued by the competent authority of the bidding firm on official letterhead.
<b>Bid</b>	A formal offer made in pursuance of an invitation by a procuring entity and includes any tender, proposal or quotation in electronic format
<b>Bid Security/ Earnest Money Deposit (EMD)</b>	A security provided to the procuring entity by a bidder for securing the fulfilment of any obligation in terms of the provisions of the bidding documents.
<b>Bidder</b>	Any person/ firm/ agency/ company/ contractor/ vendor participating in the bidding process with the procurement entity
<b>Bidding Document</b>	Documents issued by the procuring entity, including any amendments thereto, that set out the terms and conditions of the given procurement and includes the invitation to bid
<b>Tender Fee/ Cost of Bid document</b>	Cost of RFP document non-refundable in nature
<b>Competent Authority</b>	An authority or officer to whom the relevant administrative or financial powers have been delegated for taking decision in a matter relating to procurement. Managing Director, ALA Limited in this bidding document.
<b>Contract</b>	"Contract" means a legally enforceable agreement entered between the Procuring entity and the selected bidder(s) with mutual obligations.
<b>LD</b>	Liquidated Damages
<b>Lol</b>	Letter of Intent
<b>Notification</b>	A notification published in the Official Gazette
<b>PAN</b>	Permanent Account Number

<b>Procurement Process</b>	The process of procurement extending from the issue of invitation to Bid till the award of the procurement contract or cancellation of the procurement process, as the case may be
<b>Project Period</b>	The Contract shall remain valid with effect from the date of award of the contract/ tender till the end of 5 years of operation.
<b>Purchaser/ Tendering Authority/ Procuring Entity</b>	Person or entity that is a recipient of a good or service provided by a seller (bidder) under a purchase order or contract of sale, also called buyer. ALA Limited in this BID document.
<b>Services</b>	Any subject matter of procurement other than goods or works and includes physical, maintenance, professional, intellectual, consultancy and advisory services or any service classified or declared as such by a procuring entity
<b>State Government</b>	Government of Assam (GoA)
<b>GST</b>	Goods and Services Tax
<b>WO/ PO</b>	Work Order/ Purchase Order
<b>Selected Agency/ Selected Bidder/ Service Provider</b>	Agency selected for award of project
<b>ALA/ "Authority"</b>	Assam Legislative Assembly, Dispur, Guwahati, Assam – 781005

## Fact Sheet

Activity	Scheduled Date
Non-refundable cost of RFP document	INR 5000/- (INR Five Thousand Only)
Earnest Money Deposit (EMD)	INR 14,00,000/- (INR Fourteen Lakh only)
Date of Collection of bid.	From 10.07.2025 to 01.08.2025 up to 2:00 PM. Through <a href="https://assambidhansabha.org/">https://assambidhansabha.org/</a>
Last date of submission of Proposal by Bidders	02/08/2025; 12:00 PM
Date and time for opening of General cum Technical bids	02/08/2025; 04:00 PM
Technical Presentation	Same date on the Bid opening date.
Opening of Financial Bids	08/08/2025; Room No. 36 at 11 AM
Selection of Agency	As decided by the Competent authority.

## 1. REQUEST FOR PROPOSAL

ALA invites detailed proposals (Technical and Financial proposals referred to as "RFP") from capable agencies. The bids comprising mandatory compliance along with technical and financial bids shall be submitted to the Assam Legislative Assembly office. The Scope of Services forming part of the Assignment has been set out here under in this document. The Proposals would be evaluated on the basis of the evaluation criteria set out in this RFP ("Evaluation Criteria") to identify the successful Bidders for selection under the Assignment ("Successful Bidder").

### a. Structure of the RFP

Assam Legislative Assembly (ALA), intends to select agencies to organizing Multimedia shows (including Sound & Light, Laser etc.) at identified location in Assam through a single stage and two envelope process.

### b. Obtainability of RFP Document

The RFP would be available at the website <https://assambidhansabha.org/s.gov.in>. It may be noted that all subsequent notifications, changes, and amendments in the assignment/documents shall be posted only on <https://assambidhansabha.org/s.gov.in>.

## 2. BACKGROUND INFORMATION

The Government of Assam has identified tourism and cultural heritage as strategic sectors for the state's overall socio-economic development. To this end, significant initiatives are being undertaken to highlight Assam's rich historical, political, and cultural legacy using innovative and modern technological platforms.

Guwahati, often referred to as the "Gateway to the Northeast," is the largest city in Assam and holds profound historical and administrative significance. Nestled along the banks of the Brahmaputra River, the city is home to numerous spiritual, cultural, and political landmarks. Among these, the Assam Legislative Assembly stands as a vital symbol of Assam's democratic and legislative journey, representing the aspirations and governance of its people.

In a visionary step, the Assam Legislative Assembly proposes to develop a world-class Multimedia Light and Sound Show within the Assembly premises. This immersive experience will showcase the historical evolution of the state's democratic framework, the legacy of the freedom movement, and the role of the Assam Legislative Assembly in shaping the socio-political fabric of the region. The show will use cutting-edge projection mapping, synchronized lighting, laser technology, and audio-visual storytelling to create a compelling visitor experience.

The selected agency will be responsible for the Conceptualization, Design, Supply, Installation, Testing, and Commissioning of the multimedia infrastructure, including all necessary civil, mechanical, electrical, and structural works required for seamless integration and operation.

Additionally, the agency shall be entrusted with the Operation and Comprehensive Maintenance of the complete system for a period of five (5) years following the successful commissioning and handover of the project. The contract shall be valid from the date of issuance of the award letter until the conclusion of the stipulated operation and maintenance period.

### 3. INSTRUCTIONS TO BIDDERS

#### 3.1 SUBMISSION PROCEDURE

##### A. TECHNICAL BID

Bidders must submit physical (offline) bids to the Assam Legislative Assembly office within the due date and time. **The bidders MUST ALSO SUBMIT Bid Security (EMD) & RFP Document Fee (Tender Fee) in sealed envelope superscripted with the Tender name on or before the last date of submission. The RFP document fee and EMD shall be submitted as provided in the Fact Sheet.** The RFP document fee & EMD should be in the drawn in favor of "Assam Legislative Assembly" payable at Guwahati.

##### B. FINANCIAL BID

- i. Bidder must submit the FINANCIAL Bid in a separate sealed envelope clearly marked 'FINANCIAL BID' and submit it physically along with the Technical Bid to the Assam Legislative Assembly office, as per the instructions in the RFP.
- ii. Once quoted, the Bidder will not be allowed to make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. Such price changes shall render the bid liable for rejection.
- iii. Bidder must quote the prices valid for 180 days from the last date of submission of proposals.

#### 3.2 NUMBER OF PROPOSALS

Each Bidder must submit only one (1) Proposal, in response to this RFP. Any Bidder who submits or participates in more than one Proposal shall be disqualified.

#### 3.3 CONSORTIUM BIDS

Bids may be submitted by a consortium comprising a maximum of two entities. One of the entities shall act as the Lead Partner, who will be authorized to represent and commit the consortium. In such cases, the Lead Partner need not individually meet the turnover or experience criteria, provided the consortium collectively fulfills the eligibility conditions as prescribed in the RFP. The following terms shall apply:

- The consortium must submit a Memorandum of Understanding (MoU) on a Non-Judicial Stamp Paper of ₹500 (or as applicable), clearly specifying roles, responsibilities, division of work, financial participation, and a declaration that the consortium collectively satisfies the eligibility criteria.
- The collective turnover and experience of the consortium partners shall be considered for eligibility evaluation.
- The partner fulfilling the major technical eligibility (experience and turnover) must be part of the

consortium, regardless of whether it is the Lead Partner.

- Both consortium members shall be jointly and severally responsible for the execution of the contract.
- The Lead Partner must not be under liquidation, court receivership, or any similar proceeding.
- The Client reserves the right to seek clarification and justification on the capability of the Lead Partner to manage and deliver the project.
- No bidder shall participate in more than one consortium for this tender.
- Once formed, the consortium cannot change its composition or shareholding without prior approval of the Client.
- The consortium shall nominate a single-point contact person from the Lead Partner for all communication.

### **3.4 SITE VISIT**

Bidders are encouraged to submit their respective Bids after proper assessment of the identified site in the State and ascertaining for themselves the site conditions, location, surroundings, climate, availability of power, water and other utilities, applicable laws and regulations, and any other matter considered relevant by them.

### **3.5 PROPOSAL PREPARATION COST**

The Bidder shall be responsible for all costs associated with the preparation of its Proposal and its participation in the bidding process. ALA will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the bidding process.

### **3.6 RIGHT TO ACCEPT OR REJECT**

- I. ALA may reject a proposal at any stage if it is found that the firm recommended for award has indulged in corrupt or fraudulent activities in competing for the contract in question, and may also declare a firm ineligible or blacklist the firm, either indefinitely or for a stated period of time, if at any time it is found that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.
- II. Not with standing anything contained in this RFP, ALA reserves the right to accept or reject any Proposal and to annul the bidding process and reject all Proposals at any time, without any liability or any obligation for such acceptance, rejection, or annulment, without assigning any reasons.
- III. ALA reserves the right to reject any Proposal if, at any time, a material misrepresentation made by a Bidder at any stage of the bidding process is discovered.

### **3.7 CLARIFICATIONS**

A prospective Bidder requiring any clarification on the RFP must notify ALA in writing to ALA within such date as specified in RFP Time Schedule. At its sole discretion, ALA will upload its response to such queries on the email: [assembly.ala@assam.gov.in/dulalpegu.ala@assam.gov.in](mailto:assembly.ala@assam.gov.in/dulalpegu.ala@assam.gov.in)

Bidders requiring specific points of clarification may communicate with ALA during the specific period using the following format. The queries can be submitted by email at [assembly.ala@assam.gov.in/dulalpegu.ala@assam.gov.in](mailto:assembly.ala@assam.gov.in/dulalpegu.ala@assam.gov.in) with name of assignment as the subject, in

the following format:

Bidders Request for Clarification				
Name of Organization submitting request		Name and Position of person submitting request	Details of person and organization	
			Address: Tel: E-mail: Mobile:	
S. No.	Bidding Document Reference (Number//Page)	Content of RFP requiring Clarification	Points of Clarification Required	Suggestions (If Any)
1				
2				
3				

### 3.8 AMENDMENTS TO RFP

- i. At any time prior to the Proposal Due Date, as indicated in the RFP Time Schedule, ALA may, for any reason, whether at its own initiative or in response to clarifications requested by a bidder, amend the RFP by the issuance of Addendum/ Corrigendum. Such Addendum/ Corrigendum would be posted only on the website <https://assambidhansabha.org/s.gov.in>
- ii. In order to afford Bidders reasonable time to take the Addendum into account, or for any other reason, ALA may, at its discretion, extend the Proposal Due Date.

### 3.9 LANGUAGE

The Proposal and all related correspondence and documents must be written in English language. Supporting documents and printed literature furnished by the Bidder with the Proposal may be in any other language if they are accompanied by an appropriate translation in English language. Supporting materials that are not translated into English shall not be considered. For the purpose of interpretation and evaluation of the Proposal, the English language translation shall prevail.

### 3.10 VALIDITY OF PROPOSAL

- i. The Proposal must be valid for a period not less than 180 days from the Proposal Due Date ("Proposal Validity Period"). ALA reserves the right to reject any Proposal that does not meet this requirement.
- ii. Prior to expiry of the Proposal Validity Period, ALA may request the Bidders to extend the period of validity for a specified additional period.
- iii. The Successful Bidder shall, where required, extend the validity of the Proposal till the date of execution of the Agreement.

### **3.11 BID SECURITY**

- i. Proposals must be accompanied by a (EMD) for the amount mentioned in the 'Factsheet'. The Bid Security must be kept valid throughout the Proposal Validity Period and shall be required to be extended if required by ALA.
- ii. The Bid Security shall be in the form of a Bank Guarantee / Demand Draft / Fixed Deposit Receipts in favor of the Assam Legislative Assembly, drawn on any scheduled Bank payable at Guwahati.
- iii. The Bid Security shall be returned to the unsuccessful Bidders within a period of two (2) weeks from the date of signing of Agreement between ALA and the Successful Bidder.
- iv. The bid security of the successful bidder will be returned to the successful bidder on the submission of the Performance Security as specified in the RFP document.
- v. The Bid Security shall be forfeited in the following cases:
  - a. If the Bidder withdraws its Proposal.
  - b. If the Bidder withdraws its Proposal during the interval between the Proposal Due Date and expiration of the Proposal Validity Period; and
  - c. If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect.
  - d. If the bidder, after the award of work order, fails to submit the performance security within the stipulated time.
- vi. As per Government of India guidelines, MSMEs registered under Udyam/NSIC are exempted from furnishing EMD. However, a valid registration certificate must be submitted along with the bid. Such bidders must however submit the tender Fee.

### **3.12 BIDDER'S RESPONSIBILITY**

- i. The Bidder is expected to carefully examine the contents of all the documents provided. Failure to comply with the requirements of RFP shall be at the Bidder's own risk.
- ii. It shall be deemed that prior to the submission of Proposal, the Bidder has:
  - Made a complete and careful examination of terms & conditions/ requirements, and other information set forth in this RFP document.
  - Received all such relevant information as it has requested from ALA; and
  - Made a complete and careful examination of the various aspects of the Assignment.
- iii. ALA shall not be liable for any mistake or error or neglect by the Bidder in respect of the above.
- iv. All taxes payable to government must be paid by the service provider as per applicable norms and procedure. ALA is nowhere liable and responsible for payment of such taxes.

### **3.13 CONFLICT OF INTEREST**

Conflict of interest exists in the event of (i) Agencies or institutions having a business or family relation with the Client directly or indirectly; and (ii) practices prohibited under the anti- corruption policy of the Government of India and Government of Assam.

### **3.14 CORRESPONDENCE/ENQUIRY**

All correspondence/enquiries must be submitted to the following in writing by email/ fax/ registered post with name of assignment as the subject. The details are:

**Shree Dulal Pegu,**

Secretary,  
Assam Legislative Assembly, Dispur, Guwahati-6  
Dulalpegu.ala@assam.gov.in/assembly.ala@assam.gov.in

### 3.15 FORMAT AND SIGNING OF PROPOSAL

- i. Bidders must provide all the information as per this RFP and in the specified format. ALA reserves the right to reject any Proposal that is not in the specified format.
- ii. The Proposal must include submissions to be made on the respective Proposal Due Date as set out in RFP Time Schedule.
- iii. ALA shall consider only the submitted document for evaluation.
- iv. The person(s) signing the Proposal must initial all the alterations, omissions, additions, or any other amendments made to the Proposal prior to uploading the proposal.

### 3.16 MODIFICATION/SUBSTITUTION/WITHDRAWAL OF PROPOSAL

- i. The Bidder may modify, substitute, or withdraw its Proposal after submission in compliance with the process laid down in the <https://assambidhansabha.org/s.gov.in>
- ii. Withdrawal of a Proposal during the interval between the Proposal Due Date and expiration of the Proposal Validity Period will result in **forfeiture of the Bid Security** in accordance with this RFP.

### 3.17 PROPOSAL DUE DATE

- i. Proposals must be submitted as per information provided in this RFP.
- ii. ALA at its sole discretion; accept any Proposal(s) after Proposal Due Date. Any such Proposal/s accepted shall be deemed to have been received by the Proposal Due Date.
- iii. The Successful Bidder shall, where required, extend the validity of the Proposal till the date of execution of the Agreement.

### 3.18 TEST OF RESPONSIVENESS

- i. A proposal shall be considered responsive if:
  - a. It is submitted on or before the respective Proposal Due Date.
  - b. The Physical copy of the proposal is accompanied with the 'Cost of RFP Document/Tender Fee' and 'Bid Security' amount as set out in RFP Document.
  - c. It is signed, sealed, and marked as stipulated in RFP Document.
  - d. It contains the information and documents as requested in the RFP.
  - e. It contains information in the form and formats specified in the RFP.
  - f. It mentions the validity period as set out in this document.
  - g. It provides the information in reasonable detail. ("Reasonable Detail" means that, but for minor deviations, the information can be reviewed and evaluated by ALA). ALA reserves the right to determine whether the information has been provided in reasonable detail or not.
  - h. There are no inconsistencies between the Proposal and the supporting documents.
- ii. A Proposal that is responsive is one that conforms to the preceding requirements without material deviation or reservation.
- iii. A material deviation or reservation is one which,

- a. Affects in any substantial way, the scope, quality, or performance of the Assignment, or
  - b. Limits in any substantial way, inconsistent with the RFP document, ALA's rights or the Bidder's obligations under the Agreement, or
  - c. Unfairly affects the competitive position of other Bidders presenting substantially responsive Proposals.
- iv. ALA reserves the right to seek clarification or reject any Proposal which in its opinion is non-responsive and no request for modification or withdrawal shall be entertained by ALA in respect of such Proposal.

### **3.19 CONFIDENTIALITY**

Information relating to the examination, clarification, evaluation, and recommendation for the Qualified Bidders shall not be disclosed to any person not officially concerned with the process. ALA will treat all information submitted as part of the Proposal in confidence and will ensure that all those who have access to such material to treat it in confidence. ALA shall not divulge any such information unless ordered to do so by any statutory authority that has the power under law to require its disclosure.

### **3.20 CLARIFICATIONS**

To assist in the process of evaluation of Proposals, ALA may, at its sole discretion, ask any Bidder for clarification on its Proposal or substantiation of any of the submission made by the Bidder.

### **3.21 PROPOSAL EVALUATION**

The Qualification Submissions of the Bidders would be checked for responsiveness with the requirements of the RFP and shall be evaluated as per the Criteria set out in this RFP

### **3.22 DECLARATION OF SUCCESSFUL BIDDER**

Upon acceptance of the Proposal of the Shortlisted Bidder, the bidder who quotes the Lowest amount (to be shared with the Authority) shall be declared as the selected Bidder.

### **3.23 NOTIFICATIONS**

ALA will notify the Successful Bidder by a Letter of Award (LoA) that their Proposal has been accepted.

### **3.24 ALA'S RIGHT TO ACCEPT OR REJECT PROPOSAL**

- i. ALA reserves the right to accept or reject any or all the Proposals without assigning any reason and to take any measure as it may deem fit, including annulment of the bidding process, at any time prior to award of the Assignment, without liability or any obligation for such acceptance, rejection, or annulment.
- ii. ALA reserves the right to invite revised Proposals from Bidders with or without amendment of the RFP at any stage, without liability or any obligation for such invitation and without assigning any reason.
- iii. ALA reserves the right to reject any Proposal if at any time:
  - a. A material misrepresentation made at any stage in the bidding process is uncovered; or
  - b. The Bidder does not respond promptly and thoroughly to requests for supplemental information required for the evaluation of the Proposal.

This would lead to the disqualification of the Bidder. If such disqualification / rejection occur after the Proposals have been opened and the Successful Bidder gets disqualified/ rejected, then ALA reserves the right to:

- a. Declare the next best bidder (based on evaluation criteria) as the successful tenderer; or

- b. Take any such measure as may be deemed fit in the sole discretion of ALA, including annulment of the bidding process.

### **3.25 PERFORMANCE BANK GUARANTEE (PBG)**

- a. The successful bidder must furnish an unconditional and irrevocable bank guarantee/FD, in a format acceptable to ALA valid for a period of two years from the 'Appointed Date', of a value equivalent to 5% of the Project value as evaluated by ALA and agreed upon by both parties. The PBG must be deposited within 3 weeks of award of Letter of Intent (LOI). The same will be renewed as required during the project period.
- b. Failure to submit the PBG within the time stipulated in the LOI may lead to cancellation/ withdrawal of LOI and, in such case, ALA reserves the right to declare the 2nd ranked bidder as the successful tenderer and proceed with the contractual processor take any such measure as may be deemed fit by ALA, including annulment of the bidding process.

### **4. CRITERIA FOR EVALUATION**

The proposals shall be submitted online on the e-proc portal. The proposal must be submitted in the required format and as per the forms required to be submitted along with relevant documentary evidence. Following details are mandatory and must be submitted by the agency along with the application.

1. Letter of Submission (Annexure '1')
2. Name and address of firm/ individual along with Registration No. (Annexure '2')
3. List of projects undertaken by the agency in the prescribed proforma attached (Annexure '3') for each category of projects
4. Power of Attorney/ Authorization Letter / Board Resolution for authorized representative
5. All the documentary evidence as directed in Section 4.1 – "Evaluation of Pre-Qualification
6. Criteria". The documents should be attached in the proper designated place.
7. List of Awards (Annexure '4')
8. Turn over details with Copy of audited Financial Statement (Annexure '5')

#### 4.1 EVALUATION OF PRE-QUALIFICATION CRITERIA

The bids shall be evaluated for evaluation of the Pre-qualification criteria mentioned below. Applicants who fulfil pre-qualification criteria shall be shortlisted for technical evaluation which will also comprise of Technical Presentation. For a bid to be considered eligible, the bidder must meet following pre-qualification criteria:

Sr No	Parameter	Criteria	Documentary Evidence
1	EMD Submission	The Bidder should submit proof of EMD submission	Scanned copy of proof of EMD submission
2	Company profile	The Bidder should be:	<ul style="list-style-type: none"> <li>Duly Self-Attested Copy of Incorporation/ Registration Certificate</li> </ul>
		<ul style="list-style-type: none"> <li>A Company, incorporated under Companies Act, 2013 or 1956, amended till date; or</li> </ul>	<ul style="list-style-type: none"> <li>Duly Self-Attested copy of GST certificate by GST authority</li> </ul>
		<ul style="list-style-type: none"> <li>A Limited Liability Partnership Firm, incorporated under Limited Liability Partnerships Act, 2008; or</li> </ul>	<ul style="list-style-type: none"> <li>Duly Self-Attested copy of PAN card of Bidder</li> </ul>
		<ul style="list-style-type: none"> <li>A Partnership Firm registered under Partnership Act, 1932; or</li> </ul>	<ul style="list-style-type: none"> <li>In the case of Consortium/JV, these documents are to be submitted by all members. Lead member should have responsibility of executing minimum of 51% of work defined in the RFP and also have minimum of 51% of share in the consortium.</li> </ul>
		<ul style="list-style-type: none"> <li>A Proprietorship.</li> </ul>	
		<ul style="list-style-type: none"> <li>a JV or a Consortium (maximum 2 members) having a valid PAN and having business income in the same line of business for past 3 years as on 31-03-2024.</li> </ul>	
3	Annual Turnover	The Bidder should have Average Annual Turnover of at least INR 10 crore in the last three (3) financial years (i.e., FY 2021-22, FY 2022-23, FY 2023-24).	<ul style="list-style-type: none"> <li>Duly Self-Attested audited balance sheet, Profit &amp; Loss Statement and Income Tax Returns has to be submitted for the financial year 2021-22, 2022-23, 2023-24.</li> </ul>
			Incase of Joint Venture/Consortium, Any one of bidder is must for this criteria
4	Board resolution or Power of Attorney	Board resolution or the power of attorney of authorized signatory	The Signatory signing the Bid on behalf of the Bidder should be duly authorized by the Board of Directors/Partners of the Bidder to sign the Bid on their behalf.
			In the case of Consortium/JV, these documents are to be submitted by all members

5	Non- Blacklisting	The Bidder should not have been blacklisted by any Ministry/ Department/ Agency/ PSU in any State or Central Government of India for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices as on bid submission date.	<ul style="list-style-type: none"> <li>• Declaration on company letter head or Self-declaration on non-judicial stamp paper of Rs. 100/-</li> </ul>
6	Bidder Experience	<p>The Bidder should have an experience of implementing Projects in the last 5 years as below a minimum of :</p> <ul style="list-style-type: none"> <li>• Three similar works, each costing not less than or equal to FORTY PERCENT (40%) of total cost put tender</li> <li>• OR Two similar works, each costing not less than or equal to FIFTY PERCENT (50%) of total cost put tender</li> <li>• OR One similar work of costing not less than or equal to EIGHTY PERCENT (80%) of total cost put tender</li> </ul> <p><b>NOTE:</b></p> <p>Similar work means works related to Operation and Maintenance of multimedia Sound &amp; Light Show for central Government/ Semi Government/ Private entity for a Minimum period of one year in the preceding five financial years ending on 31st March 2025.</p>	<ul style="list-style-type: none"> <li>• Copy of workorder ,Contract or Completion certificate.</li> </ul> <p>In the case of Consortium/JV, this criteria can be fulfilled by all members combined</p> <ul style="list-style-type: none"> <li>• Provide details of work carried out</li> </ul>
7	Joint Venture/Consortium	In such cases, a fresh MoU indicating the specific project, input and scope of each partner etc. shall be submitted with the proposal.	
8	Technical Certification	<p>The Bidder must have valid ISO 9001:2015 OR ISO 45001-2018 certification</p> <p>Note: If it is a JV - Joint venture then on the Any one Bidder needs to submit the certificates as stated above.</p>	Self-Attested Copy of valid certifications.

The Proposals/Bids received will be scrutinized to assess their eligibility based on the pre-qualification criteria. Those Proposals/Bids which do not meet the eligibility criteria will be rejected and shall not be considered for technical evaluation.

## 4.2 Proposals

The proposals meeting the pre-qualification criteria shall be evaluated on the following criteria:

Sr.No.	Parameter	Criteria	Document Requirement	Maximum Marks
1	Turnover	<p>Annual Average Turnover from India operations for the last three (3) years ending 31st March 2024.</p> <p>Greater than INR 4 crore and more – 10 marks            Greater than INR 4 crore &lt;= 5 crore – 15 marks            Greater than INR 6 crore - 20 marks</p>	Certificate from Auditors/ CA firm/ Audited Financial Statements (Profit & Loss Statement and Balance Sheet) for last 3 financial years (FY 2021-22, 2022-23 & 2023-24).	20 Marks
2	Similar Works	<p>The Bidder should have an experience in 3D Projection Mapping Show including to Operation and Maintenance of Sound &amp; Light Show/ 3D Projection Mapping Show for Central Government/ semi Government/ Private entity on Building/ Façade in last 5 Years</p> <p>i. 1 Project of minimum value 05 Crore - 10 Marks            ii. 1 Project of minimum value 10 Crore - 20 Marks</p>		20 Marks
	Talent proposed			
3	Team Details	<p><b>Technical Experts</b></p> <p>Team Leader</p> <p>Project Manager</p> <p>Sound Engineer</p> <p>Electrical Engineer</p> <p>Light Engineer/ Expert</p> <p>Projection Mapping Expert</p> <p>Laser Animation Expert</p> <p>Integration Expert</p> <p><b>Creative Experts</b></p> <p>Creative Director</p> <p>Content Designer</p> <p>Music Director</p>	CV Of all proposed talent	20 Marks

		Graphic Designer		
		Sound Designer		
		Art Director/ Illustrator		
		Light Designer		
		Script Writer		
		Others		
		Voice Over Artist Assamese		
		Voice Over Artist Hindi		
		Voice Over Artist English		
		technical presentation		
4	Technical presentation	<p>The bidder has the liberty to conceive the project keeping in the mind that it shall match with the International Standard. They must visit the site before the presentation. The presentation must be supported with simulated visuals. The presentation shall be inclusive of design of gallery inclusive of positioning of equipment, control room equipment layout etc.</p> <ul style="list-style-type: none"> <li>• Thematic Concept and storyline, Installation with layout details: 15 Marks</li> <li>• Capsule simulation based on multimedia projection mapping and concept: 15 Marks</li> <li>• Inhouse content development facility - 10 Marks</li> <li>• Team Strength (Script Writer, Voice Over Artist (English &amp; Assamese), Music Director - 10 Marks <ul style="list-style-type: none"> <li>• O&amp;M Strategy - 10 Marks</li> </ul> </li> </ul> <p>The presentation shall cover the comprehensive details, approach &amp; methodology, Organization structure, Work program, Implementation strategy, inhouse capacity, offered equipment list, technical brochures and specification sheet, timeline etc.</p>	<p>Technical Proposal Presentation made by the Bidder must be presented to the Authority on the day as proposed and communicated by the Authority along with the drawings</p>	40 Marks
Total				100 Marks

**Note:** For this RFP, the minimum technical score required is 70 marks. ALA shall evaluate the technical proposals and presentations and bidders scoring 70% or more marks shall qualify for financial evaluation.

#### **4.3 EVALUATION OF FINANCIAL BIDS**

- a. The bidder shall quote the value for Project Work and O&M for 3 years from the date of completion of project work.
- b. The Financial Bids of only those Bidders, who fulfil the pre-qualification criteria and score 70% or more marks in the Technical Evaluation shall be opened
- c. The bid price shall be in Indian Rupees and mentioned separately in letters and words. If there is a discrepancy between words and figures, the amount in words will prevail. The amount quoted should not have any decimal values.
- d. Any conditional bid would be rejected
- e. Errors & Rectification - Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail".

#### **4.4 EVALUATION OF TECHNICAL AND FINANCIAL BIDS (LCBS Method)**

- I. **Evaluation Methodology:** The selection of the successful bidder shall be based on a Least-Cost Based Selection (LCBS) method, wherein only technically qualified bidders will be considered for financial evaluation.
- II. **Technical Evaluation:** Bidders shall first be evaluated on the basis of their Technical Proposal. Only those bidders who secure the minimum qualifying Technical Score (ST) of at least 70 marks shall be declared technically responsive.
- III. **Financial Evaluation:** Among the technically qualified bidders, the bidder who has quoted the lowest financial bid (L1) shall be awarded the contract.
- IV. **Tie-Breaking Criteria:** In the event of a tie in the Financial Bids among technically qualified bidders:
  - The Bidder with the **higher Technical Score (ST)** shall be given preference.
  - If the tie still persists, the **Tendering Authority reserves the right** to make the final decision at its sole discretion.

#### **4.5 CLIENT'S RESPONSIBILITIES**

**The following shall be the responsibilities of the client:**

1. Handover of the site to the agency

2. Other support related to AMC, permissions and approvals as required.

#### **4.6 NOTIFICATION OF AWARD**

1. Prior to the expiration of the validity period, Authority will notify the successful Bidder in writing or by email, that its proposal has been accepted (Letter of Intent "LOI").
2. The Agency shall, within 7 (seven) days of the receipt of the LOI, sign and return the duplicate copy of the LOI in acknowledgement thereof.
3. In the event the duplicate copy of the LOI duly signed by the Agency is not received by the stipulated date, the Authority may, unless it consents to extension of time for submission thereof, appropriate the EMD of such Bidder as loss and damage suffered by the Authority on account of failure of the Agency to acknowledge the LOI.

#### **4.7 TERMINATION**

1. **Termination for defaults** - The client may without prejudice to any other remedy for breach of agreement, by written notice of default sent to the consultants, terminate the agreement in whole or in part:
  - a. If the agency fails to deliver any or all of the services within the time period(s) specified in the agreement or any extension thereof granted by the client in writing.
  - b. If the agency fails to perform any other obligations under the agreement, Or
  - c. If the agency refuses to accept and perform the assignment given by the client.
2. **Termination for insolvency**
  - a. The client may at any time also terminate the agreement by giving written notice to the agency without any compensation to the agency, if the agency becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the client.
  - b. No change shall be made in approved plan and specifications at event site without the consent of the client.
  - c. The client shall have the liberty to postpone or not to execute any work and the agency shall not be entitled to any compensation for non-execution of the work.
  - d. The agreement shall be governed by the Indian laws in force from time to time and the courts at Patna shall alone have exclusive jurisdiction to entertain and try any or all matters arising out of this agreement.

- e. Any disputes or differences in connection with the agreement shall be to the extent possible, settled amicably between the parties. If it cannot be reached then all disputed issues shall be settled by arbitration as proposed hereafter, subject to termination clause mentioned in this agreement.

#### **4.8 ARBITRATION**

- Any Dispute which is not resolved amicably by conciliation, as provided, shall be decided by reference to arbitration. Any dispute between the parties as to matters arising pursuant to this contract which cannot be settled amicably within thirty (30) days after receipt by one party of the other party's request for amicable settlement will be placed before the office of ALA.
- Decision of ALA shall be final and binding on the Parties as from the date it is made.

#### **4.9 INDEMNIFICATION**

- The selected agency shall keep ALA indemnified and harmless against all claims, damages, dues, payments, fines, penalties, compensations, liabilities other losses etc. which may incur on account of non-compliance or violation by the selected agency or otherwise.

### **5. SCOPE OF WORK**

The scope of services to be provided by the Agency, as described below, is general in nature but not exhaustive, i.e., it does not encompass every incidental service that may be necessary for successful project execution. The services shall be rendered in accordance with the true intent and objectives of the project, whether or not such details are explicitly stated, provided they can be reasonably inferred from the context.

The Multimedia Light and Sound Show shall be bilingual, with a duration of approximately 20–25 minutes. The content of the show shall be site-specific and thematically curated to reflect the history, evolution, and significance of the Assam Legislative Assembly, including its role in democratic governance and regional identity. The show shall also highlight key historical events and the broader legacy of India's parliamentary journey, as relevant to Assam. All installations and arrangements must be executed in a cohesive, culturally respectful, and thematically aligned manner.

The entire project shall be executed on a turnkey basis, ensuring comprehensive responsibility for the Design, Supply, Installation, Testing, Commissioning, and Integration of all multimedia and support systems. This includes but is not limited to all associated civil, structural, mechanical, and electrical works required for seamless and safe operation of the show infrastructure.

Post-commissioning, the Agency shall also be fully responsible for the Operation and Comprehensive Maintenance of the complete system, as per the terms and duration specified in the tender document.

## **5.1 Detailed Scope of Services**

The selected agency shall be responsible for the complete execution of the project on a turnkey basis, which includes creative development, technical implementation, testing, commissioning, and comprehensive operation and maintenance of the Multimedia Light and Sound Show at Assam Legislative Assembly, Guwahati. The scope of services includes but is not limited to the following components:

### **1. Creative Conceptualization**

- Development of the creative concept for a bilingual (English and Assamese) projection, laser, and light-based show, incorporating both narrative and non-narrative storytelling formats.
- The content shall reflect the historical significance, democratic journey, and cultural legacy associated with the Assam Legislative Assembly.

### **2. Technical Design**

- Preparation of detailed layout plans, schematics, and technical drawings for projection systems, lighting, and audio-visual integration.
- Design of projection and lighting setup to ensure optimal audience engagement and visibility.

### **3. System Integration with Illumination**

- Provision to integrate façade and architectural lighting into the show control system, enabling synchronized operation with the multimedia show.

### **4. Value Addition Recommendations**

- Propose creative and technological enhancements to enrich the visitor experience, including interactive or immersive features, ambient effects, or educational overlays.

### **5. Supply, Installation, Testing & Commissioning (SITC)**

- Supply, installation, testing, and commissioning of projection systems, laser units, programmable lighting fixtures, media servers, control consoles, cables, connectors, and all related hardware as per the approved Bill of Quantities (BOQ).

### **6. Content Development**

- Research, scripting, visualization, and content development for the show, including 3D mapping.
- All content must be submitted for review and receive approval from Assam Legislative Assembly (ALA) before implementation.

### **7. Show Programming & Copyright Compliance**

- Creation of a fully synchronized 20–25-minute multimedia show that includes laser and light programming, musical score, sound design, projection mapping methodology, and artistic direction.
- The agency shall ensure full compliance with intellectual property rights; any third-party content must be appropriately licensed.

#### **8. Audio Production**

- Preparation of the complete audio track, including voiceovers, music, sound effects, editing, mixing, and speaker addressing.
- Audio should be transferred to suitable digital playback formats compatible with the system.

#### **9. Lighting Integration & On-Site Programming**

- On-site programming of lighting sequences and effects to be fully integrated with projection and audio elements.

#### **10. Show Control System**

- Design, integration, and cabling of a centralized show control system for seamless coordination of all subsystems.

#### **11. Facade Lighting Integration**

- Integration of programmable façade lighting (RGB/DMX-enabled), allowing dynamic color changes in accordance with specific themes or occasions. The lighting system shall be seamlessly controllable through the central show control system to ensure synchronized operation with the multimedia show.

#### **12. Operation and Maintenance (O&M)**

- Comprehensive operation and maintenance of the entire system for a period of **three (3) years** post-commissioning, including regular show operation, system upkeep, and performance monitoring.

#### **13. Training & Documentation**

- Training of ALA-nominated personnel on system operation and routine maintenance.
- Submission of detailed documentation including operation manuals, as-built drawings, and maintenance schedules.

#### **14. Ancillary Works**

- The agency shall be responsible for carrying out all ancillary works necessary for the functioning of the show, including:
  - Installation of props and mounting structures required for projection and lighting systems
  - Supply of UPS systems to ensure power stability and protection for sensitive equipment

- Power distribution, cabling, and electrical connections for all equipment
- Execution of all related **civil, mechanical, structural, and electrical** works
- Setup of control room, feeder box, LT cable laying and mounting
- Procurement of all necessary approvals, clearances, and coordination with relevant authorities

**Note:** Power supply to the control room will be provided by ALA

**Note to Bidders:** It is strongly advised that all prospective bidders conduct an on-site survey and consult with ALA for any technical or scope-related clarifications prior to submitting their financial bid.

#### 15. Booking and Ticketing Services

- The agency shall manage ticketing and booking operations for the light and sound show, including staffing.
- The system should support both **cash and digital payment options** for visitor convenience.

#### 16. Infrastructure Security and Ethical Use

- The operator must ensure that no unauthorized use of the premises, infrastructure, or system components occurs at any time.

### 5.2 Timelines

- **Project Execution Timeline (SITC):** The complete project - including Conceptualization, Design, Supply, Installation, Testing, and Commissioning (SITC) of the multimedia technological system, along with all related civil, mechanical, and electrical integration works - shall be completed within a maximum period of two (2) months from the date of issuance of the Letter of Award (LOA) / Letter of Intent (LOI) by the Assam Legislative Assembly (ALA).
- **Defect Liability Period (DLP):** A Defect Liability Period shall apply for the entire duration of the Operation and Maintenance (O&M) phase, starting from the date of satisfactory and certified completion of the project work by the competent authority of the Assam Legislative Assembly, and continuing until the end of the stipulated O&M period.
- **Operation and Comprehensive Annual Maintenance Contract (CAMC):** The successful agency shall be responsible for the Operation and Comprehensive Annual Maintenance (CAMC) of the system for a period of three (3) years, commencing from the date of successful commissioning and certification of the project by ALA. The Defect Liability Period shall run concurrently with the CAMC period.
- **Responsibilities During DLP and CAMC Period**  
During the DLP and CAMC period, the agency shall:
  - **Operate, service, and maintain** the entire multimedia show system including all hardware, control units, accessories, and integrated subsystems, strictly **within the quoted rates**.

- **Attend and rectify** any and all defects or operational issues as observed or as pointed out by ALA within a **reasonable response time**, as determined by ALA.
  - **Conduct regular preventive maintenance** and perform **unlimited corrective maintenance or repairs** as required, at no additional cost during the entire DLP and CAMC period.
  - **Operate the show** as per the schedule and timings finalized by ALA. The frequency and show timings may be modified by ALA as required.
  - Maintain a **Service Register and Logbook** for all site visits, issues attended, repairs carried out, and any other major service activity during both the DLP and CAMC periods.
- 
- **Penalty for Non-compliance**
    - Any **lapse, failure, or unreasonable delay** in rectifying faults or providing required services during the DLP or CAMC shall attract **penalties** as determined by ALA. Such penalties may be deducted directly from the agency's **Running Bills or dues**.
    - In case of non-compliance or if the agency fails to rectify faults within the defined timeframe, ALA reserves the right to **carry out the necessary repairs or corrections** using departmental resources or external agencies. The cost incurred shall be **recovered from the agency's payable amount**, as determined appropriate by ALA.

### 5.3 Team requirement

The bidder needs to provide the details of key personnel / support staff as proposed for the project and deployment on site for successful completion of the project.

Technical Experts	Creative Experts	Others
Team Leader	Creative Director	Voice Over Artist Assamese
Project Manager	Content Designer	Voice Over Artist Hindi
Sound Engineer	Music Director	Voice Over Artist English
Electrical Engineer	Graphic Designer	
Light Engineer/ Expert	Sound Designer	
Projection Mapping Expert	Art Director/ Illustrator	
Laser Animation Expert	Light Designer	
Integration Expert	Script Writer	

The strength of the team shall be demonstrated in the Technical presentation which will be evaluated by ALA.

### 5.4 Project Deliverables and Payment Schedule

- a. **Payment for Project work** i.e. for Concept, Design, Supply, Installation, Testing and commissioning of Immersive Projection Multimedia show and Façade Lighting including Operation and Maintenance (for 3 years) at New Assam Legislative Building including related Civil, Mechanical, Electrical Integration Work is to be completed within two Months from the date of issuance of the award letter/LOI.

No.	On Achieving of Milestone	T+ Timeline	Payment as % of the Cost for Project Work
1.	On submission & approval of the script with dramatized version in three languages	T + 10 Days	10%
2.	On submission of the layout drawings to ALA Building, approval of the layout by New ALA Building	T + 20 Days	10%
3.	After receipt of major hardware equipment at site. Major hardware/equipment including projectors, lasers, lights, audio equipment, electrical panels, cables	T + 35 Days	20%
4.	Completion of SIT & Projection Mapping on Building	T + 45 Days	30%
5.	After completion of the voice recording and music etc. in three languages (necessary DVD/Hard Drives loaded with recording to be submitted)	T + 55 Days	10%
6.	After Successfully Inauguration	T + 60 Days	20%
7.	Quarterly Operations & Maintenance – 3 years	(Monthly Basis)	As per RFP

**b. Operation & Maintenance Work**

**Payments for Operation and Maintenance for Three years (O&M) will be done on quarterly basis.**

**Note:**

- All payments, as above, shall become payable within thirty days of submission of the respective invoices subject to the condition that the invoices are correct, and services covered in those invoices are also verified. The payment shall be transferred to the bank account of the successful bidder through electronic transfer only, for which the bank details of the bidder must be provided with each invoice.
- Statutory deductions/recoveries viz. TDS etc. shall be made as per the relevant provisions from the payment due to the bidder from time to time.
- ALA reserves the right to foreclose the agreement at any stage by giving one-month notice in case the performance is not yielding results. In that case no further payment shall be made one month notice to the Agency for the remaining stages of the work and no claim of this account will be entertained.

**5.5 Penalty Clause**

- i. In case of default in performance on the part of the agency, ALA may penalize the agency based on its internal review and decision of ALA. The penalty will be applicable @1% per week of delay but subject to maximum penalty shall be levied equal to 10% of contract value.
- ii. In case the agency fails to render the services as per the terms and conditions of the RFP and subsequent work order and if the services are not to the satisfaction of ALA, ALA shall be at liberty to terminate the contract and forfeit the Bank/performance security and get the amount credited to ALA accounts. In case of any breach of terms of the contract agreement/work order the selected bidder shall be liable to penalty/ legal actions as the circumstances warrant as assessed by ALA.



Secretary,

Assam Legislative Assembly

**ANNEXURE 1: LETTER OF SUBMISSION**  
**(ON LETTER HEAD OF APPLICANT)**

To,  
Assam Legislative Assembly  
Dispur, Guwahati, Assam - 781005  
Email-Id: [assembly.ala@assam.gov.in](mailto:assembly.ala@assam.gov.in)/[dulalpegu.ala@assam.gov.in](mailto:dulalpegu.ala@assam.gov.in)

**Subject: Selection of an Agency for Concept, Design, Supply, Installation, Testing and commissioning of Immersive Projection Multimedia show and Façade Lighting including Operation and Maintenance (for 3 years) at New Assam Legislative Building”**

Sir,

Being duly authorized to represent and act on behalf of (hereinafter referred to as "the Bidder") and having reviewed and fully understood all of the requirements and information provided, the undersigned hereby express our interest in selection as agency for Development, Operation and maintenance of multimedia (Sound and Light) project at \_\_\_\_\_ (name of location) in Assam.

We are submitting in our proposal in individual capacity/ Consortium with\_\_\_\_\_. We confirm that we have examined the terms and conditions published in the RFP advertisement and accordingly submitting the proposal for the captioned project.

We are enclosing our RFP in Original with the details as per the requirements of the document for your evaluation.

The undersigned hereby also declares that the statements made, and the information provided in the RFP is complete, true, and correct in every detail and unconditional.

Yours faithfully,

(Signature of Authorized Signatory)

(Name, Title and Address of the Bidder)

**ANNEXURE 2: STATUS OF FIRM WITH YEAR OF ESTABLISHMENT**

<b>Name of firms with Address</b>		<b>Type of agency</b>	<b>Name of proprietors/ Partners/ Directors</b>	<b>Date of establishment</b>	<b>Registration No.</b>
				{DD-MM- YYYY}	

**Signature of Authorized Signatory**

**Note: For Consortium, provide details of both partners**



**ANNEXURE 4: TURNOVER DETAILS (on the letter head of auditor)**

S. No.	Period	Turnover (INR)		Remarks (If Any)
		Amount in Figure	Amount in Words	
1	2021-22			
2	2022-23			
3	2023-24			
	<b>Total</b>			

**Note: Attach Copy of Audited Financial Statement for the Last 3 Financial Years**

**Signature of Authorized Signatory**

**Note:**

- To be submitted with technical proposal for Lead Bidder only
- The Certificate must be issued by auditor and must indicate registration details of the auditor
- Turn Over details with copy of audited financial statement with UDIN

## ANNEXURE 5: TEAM DETAILS

The bidder needs to provide the details of key personnel / support staff as proposed for the project and deployment on site for successful completion of the project.

<u>Sl. No.</u>	<u>Technical Experts</u>	<u>Name of the Key Member</u>	<u>Years of Experience</u>	<u>Profile Description</u>
1	Team Leader			
2	Project Manager			
3	Sound Engineer			
4	Electrical Engineer			
5	Light Engineer/ Expert			
6	Projection Mapping Expert			
7	Laser Animation Expert			
8	Integration Expert			

<u>Sl. No.</u>	<u>Creative Experts</u>	<u>Name of the Key Member</u>	<u>Years of Experience</u>	<u>Profile Description</u>
1	Creative Director			
2	Content Designer			
3	Music Director			
4	Graphic Designer			
5	Sound Designer			
6	Art Director/ Illustrator			
7	Light Designer			

<u>Sl. No.</u>	<u>Creative Experts</u>	<u>Name of the Key Member</u>	<u>Years of Experience</u>	<u>Profile Description</u>
1	Voice Over Artist (English)			
2	Voice Over Artist (Hindi)			
3	Historian			

**Note:**

- The bidder may co-opt experts in any other field deemed necessary.
- Approval for any substitution shall be the sole discretion of the ALA. No cost resulting from substitution shall be allowed

\_\_\_\_\_  
(Signature of Authorized Signatory)

**ANNEXURE 6: FINANCIAL PROPOSAL FORMAT**

(Financial Form to be filled in the required template)

S. No	Particulars	Amount (ixclusive of GST)
1	Project Work/ SITC Cost (As per Annexure 6.1)	
2	Operation & Maintenance	
A	O&M for 1 <sup>st</sup> year	
B	O&M for 2 <sup>nd</sup> year	
C	O&M for 3 <sup>rd</sup> year	
	Total 2 (A+B+C)	
	Grand Total (1+2)	

**ANNEXURE 6.1**

Projection Mapping					
Sl. No	Description	Qty	Unit	Rate (Rs.)	Total (Rs.)
<b>A</b>	<b>Video System</b>				
1	3-Chip DLP Laser projector Min. 41,000 ISO Lumen Support 4K-UHD (3840x2160) resolution, Contrast ratio (Dynamic) min. 18000:1 or higher, 24 x 7 operation, Individual source Selectable EDID, IP60-Rated sealed optics complete dust protection and filterless operation with liquid cooled technology .	5	Nos.		₹ 0
2	Server 4k@60 output, 4.4The hardware 16GB RAM System memory, 1TB Gen 4/5 NVME Storage .6GB GPU and 1GBP/S ethernet port with 2 USB3 ports,3.5 mm stereo ,genlock, geometry correction, edge blending, color correction and 2D/3D mapping. DMX Recording, Windows 10. <b>Server with (Dataton WATCHOUT Software)</b>	1	Nos.		₹ 0

3	Server 4k@60 output, 4.4.4The hardware 16GB RAM System memory, 4TB Gen 4/5 NVME Storage .6GB GPU and 1GBP/S ethernet port with 2 USB3 ports,3.5 mm stereo ,genlock, geometry correction, edge blending, color correction and 2D/3D mapping. DMX Recording, Windows 10. Server with (Dataton WATCHOUT Software) LG 32 Display 4k	2	Nos.		₹ 0
4	Smart light weight outdoor projector enclosure made of Aluminum with Aluminum welding. Complete with: 1. Build to meet IP64 weatherization standards. 2. Anti-reflecting tempered glass window with 94% transparency provided for an uninterrupted projection. 3. Hydrophobic filter for salt fog filtering. 4. Powerful AC fan for efficient cooling with positive pressure for ultimate projector protection. 5. Fan circulation to automatically start even during day time if inside temperature goes above 35 deg Cel. 6. Sensor based Humidity and temperature control automation to provides complete climate control inside the enclosure automatically. 7. Enclorure unit to be Insulated with non fibrous, non toxic Cross linked polyethylene sheets with min. 19mm thickness 7. Complete unit to be powder coated and insulated for heat protection. 8. Power distribution sockets 16/6 Amps and industrial plug 32A.	5	Nos.		₹ 0
<b>A Sub Total</b>					<b>₹ 0</b>
Sl. No	Description	Qty	Unit	Rate	Total
<b>B Sound System</b>					
1	<b>LINE ARRAY SPEAKER:</b> Ultra high performance, high SPL 2-way full range Line array speaker, 900W RMS/3600W peak, 8 ohm, 2x10" LF + 1.5" exit Titanium HF, all Neodymium premium European drivers, internal passive crossover, Max. SPL 138 dB peak, outdoor grade Birch plywood cabinet, integrated rigging hardware, touring grade Black coating	8	Nos.		₹ 0
2	<b>SUBWOOFER:</b> Dual 18" Subwoofer with min 2400W - 2800W RMS or above, Frequency response : 34Hz - 1500KHz or better, Sensitivity : 100dB , Max SPL : 139 dB peak or better, Impedance 4 ohms, Nominal directivity: Omni in usable range, Birch plywood construction, Textured Waterborne Black coating.	4	Nos.		₹ 0
3	Pole mount bracket for line array speaker	4	Nos.		₹ 0
4	Portable Dolly Board with castor wheel for subwoofer	4	Nos.		₹ 0

5	<b>AMPLIFIER:</b> Professional Dual channel Power amplifier, Class H topology with toroidal transformer, Power 2x 1200W @ 8 ohms, 2 x 2000W @ 4 ohms, Frequency Response - 20- 20000 Hz, Sensitivity - 0.775Vrms Input Impedance - 20K, Crosstalk - >65dB, S/ N ratio - > 110dB, Damping Factor - 500, THD - < 0.3%	1	Nos.		₹0
6	<b>AMPLIFIER:</b> High performance 2 channel class D power amplifier in 2U frame, 2x2000W @8 ohm, 2x3500W @4 ohm, 2x800W @ 70V/100V, Input sensitivity: 29dB / 32dB /35dB/38dB, THD: 0.1%, Heavy duty Toroidal PSU, comprehensive protection circuitry	1	Nos.		₹0
7	<b>DSP:-</b> 32 input 32 output DSP Matrix processor with Dante, High performance 40 bit floating point SHARC processor, 48KHz 24 bit ADC & DAC, comprehensive control software	1	Nos.		₹0
<b>B--- SUB TOTAL</b>					<b>₹0</b>
<b>Sl. No</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Total</b>
<b>C</b>	<b>SIT</b>			<b>(Rs.)</b>	<b>(Rs.)</b>
1	<b>SPEAKER CABLE:</b> 2 core, 4 sq mm high defintion speaker cable, PVC insulated in PVC jacket laid in existing conduits	400	Mtrs		₹0
2	<b>SPEAKER CABLE:</b> 2 core, 2.5 sq mm high defintion speaker cable, PVC insulated in PVC jacket laid in existing conduits	400	Mtrs		₹0
3	<b>MICROPHONE CABLE:</b> Microphone lines high grade, professional low-noise, 2 core high conductivity PVC insulated in PVC jacket, shielded copper cable with Di- electric insulator both end with XLR m/f connector	200	Mtrs		₹0
4	Rack - 19 " standard Rack with all required accessories. Earthing community kit, mounting bracket, cable manager, support angle, equipment shelf, mounting hardware, fan housing units etc, Ventilated top and bottom covers with attractive styling. It has Removable side panels with slam latches for easy access.	3	Nos.		₹0
5	Junction Box	4	Nos.		₹0
6	Cable raceway	100	Mtrs		₹0
7	Video Transmitter and Receiver Set Max Data Rate 10.2 Gbps, Resolution Range Up to 2560x1600* @ 60 Hz or 4K (4096x2160) @ 30 Hz, UHD (3840x2160) @ 30 Hz, Low power consumption, compliances CE, c-UL UL, CE**, C-tick, FCC Class A**, ICES	5	Set		₹0

8	Network Switch	2	Nos.		₹0
9	HDMI Patch Cords 1.8MM	10	Qty		₹0
10	Cables	500	Mtrs		₹0
11	Connectors and other accessories	1	LOT		₹0
12	UPS of 10 KVA with batteies to support 15min backup	1	No		₹0
13	Installation & Integration of control room (Porta Cabin) of size20 feet by 10feet with Air-conditioning systemof appropriate capacity in Control room to maintain temperature for coolingof equipments 3 star BEE rated 1.5 ton or higher capacity split AC with inverter technology stabilizer free operation and all necessary requirements for show control.	1	Nos.		₹0
14	Cost of Installation, Testing and Mapping	1	Job		₹0
<b>C--- SUB TOTAL</b>					<b>₹0</b>
Sl. No	Description	Qty	Unit	Rate	Total
D	Lights			(Rs.)	(Rs.)
1	60 watt Laser. 10'000 mW Power Red 3'000 mW / 638 nm, Power Green 4'000 mW / 520 nm, Power Blue 4'000 mW / 450 nm, Beam Specifications: ca. 5.5 mm / 1.0 mrad, Graphics capable - 40kpps @ 8° ILDA, Max scan angle 50°, Full colour mixing - analog modulation, Laser Source - Diode, Laser Class - 4, IP rating - IP65, Power Supply -85 V - 250 V / AC, 50/60 Hz, Power Consumption - 350 W, Sharp intense beams – ca. 5.5 mm beam diameter and low divergence of 1.0 mrad.	2	Nos.		₹0
2	600 Watt Waterproof BSW 3 in one moving head light. (IP65 Rated).	20	Nos.		₹0
3	Laser and lighting Control hardware grandMA3 on PC command wing software MA Grandma, licensed.	1	Nos.		₹0
4	Power cable and connector of ISI reputed brand.	1	Nos.		₹0
5	signal/control cable and connector of ISI reputed brand.	1	Set		₹0
6	Splitter	4	Nos.		₹0
7	Laser protection housing 20 - 30 °C with an accuracy of 0.3°C inside, independent from the ambient temperature in a temperature range of +5°C up to 40°C.	2	Nos.		₹0
8	Weather proof Wall Washer with Light Source : OSRAM19x40WLEDs (4-in-1,RGBW),50,000hrs,Input	20	Nos.		₹0
<b>D--- SUB TOTAL</b>					<b>₹0</b>

Sl. No	Description	Qty	Unit	Rate	Total
<b>E</b>	<b>Content Creation in 3 Languages</b>			(Rs.)	(Rs.)
1	<p><b>Script, Concept &amp; Research</b>  <b>Includes:</b> Scriptwriter / Content Writer            Concept Artist / Visual Researcher            Storyboard Artist            Narrative Consultant / Historian.  <b>Role:</b> Develop the backbone of the story, visuals, and authenticity.</p>	1	Job		₹0
2	<p><b>Poetry, Lyrics &amp; Narration</b>  <b>Includes:</b> Lyricist / Poet            Singer / Vocal Performer            Voice-over Artist / Narrator  <b>Role:</b> Bring emotional depth through songs, verses, and impactful narration.</p>	1			₹0
3	<p><b>Design, Animation &amp; Visual Production</b>  <b>Includes:</b> Art Director / Creative Director            3D Modeler / Environment Artist            Motion Graphics Designer / 2D Animator            Compositor / VFX Artist  <b>Role:</b> Create, animate, and polish all visual assets, ensuring they align with the concept.</p>	1			₹0
4	<p><b>Music, Sound Design &amp; Composition</b>  <b>Includes:</b> Sound Designer / Music Composer  <b>Role:</b> Produce original music scores, sound effects, and ambient audio to match the visuals and narration.</p>	1			₹0
5	<p><b>Projection Mapping &amp; Final Delivery</b>  <b>Includes:</b> Projection Mapping Specialist / Video Mapper            Editor / Final Delivery Artist  <b>Role:</b> Align visuals with the projection surface, finalize edits, and prepare deliverables optimized for hardware/software.</p>	1			₹0
<b>E--- SUB TOTAL</b>					<b>₹0</b>

Sl. No	Description	Qty	Unit	Rate	Total
<b>F</b>	<b>Extra (Chair, Website, Main Power Cabeling)</b>			(Rs.)	(Rs.)
1	Plastic Mount Chair with Armrest - Suitable for Indoor and Outdoor Durable Chair	110			₹0
2	Online Booking Wbesite for Light and sound Show				₹0
3	Main Power Supply Cabeling for Light and Sow				₹0

				<b>F -- SUB TOTAL</b>	<b>#VALUE!</b>
--	--	--	--	-----------------------	----------------

Sl. No.	Item Description	Unit	Qty	Price	Total Price
<b>G</b>	<b>Facade Lighting</b>				

1	Moving Head Light- 300W-600W, IP65) - . Color temperature: 8000K±300kBeam Angle: Parallel beam Angle 2°Input power: AC 100V-240V, 50/60HzPower consumption: 500WControl signal: DMX-512 (1990)Control channel: 16 channels in standard mode	Nos.	4		₹0
2	DMX Controller (1024 channels or higher) Control software complete hardware interface as Tiger touch	Nos.	1		₹0
3	Signal Cable (DMX 3/5 pin) -	Mtrs	900		₹0
4	Power Cable (3 core, 1.5-4 sqmm) -	Mtrs	900		₹0
5	RGBW Wall Washer Light (IP65, 18-36W) - .ower supply: AC100-240V, 50Hz/60Hz Rated power consumption: 150W Light bulb specification: 18pcs 10W (RGBW 4in1) Service life: 60000 hours Beam angle: 25° (45° optional) Control panel: 4-key digital LED display Control mode: Sound activation, Auto, master-slave connection, DMX-512 DMX channel: 8CHS Features: Built-in RDM Control: DMX-512 signal channel Control mode: DMX-512 signal control, RDM, voice control, self - walking and master - slave mode	Nos.	60		₹0
6	Control Gear/Drivers Splitter for distribution(dimmbable/DMX/0-10V)	Nos.	8		₹0
7	Power & Signal Cabling - 10 mm T	Mtrs	500		₹0
8	Linear LED Strips (Waterproof, 12V/24V, 9W/m or 14.4W/m) -0 Strobe With its IP-65 weather resistantrating, Cool white(6,500K) and warm white (3,000K), it has a 120-degreefield angle, an LED .	Mtrs	1000		₹0
9	Weather proof Led Par 18x20W 4in 1 Strobe With its IP-65 weather resistantrating, Cool white(6,500K) and warm white (3,000K), it has a 120-degreefield angle, an LED display with four-button, flick freoperation . Deriving its light sourcefrom 360 1W Osram LEDs.	Nos.	40		₹0
10	High-Power Laser Light (Green/RGB, Outdoor Grade) -Laser. 10'000 mW guaranteed power, Power Red 3'000 mW / 638 nm, Power Green 4'000 mW / 520 nm, Power Blue 4'000 mW / 450 nm, Beam Specifications: ca. 5.5 mm / 1.0 mrad, Graphics capable - 40kpps @ 8° ILDA, Max scan angle 50°, Full colour mixing - analog modulation, Laser Source - Diode, Laser Class - 4, Operation Modes - ILDA, DMX, LAN, ArtNet, ILDA streaming, integrated SD	Nos.	2		₹0



	<b>O&amp;M for 1st year</b>			₹ 0	
	<b>O&amp;M for 2nd year</b>			₹ 0	
	<b>O&amp;M for 3rd year</b>			₹ 0	
	<b>Grand Total</b>			₹ 0	
	<b>Amount in words:</b>				